*Your name*

*Your address*

*Contact details*

*Tenant name*

*Tenant address*

Date

Dear

Re: *Tenant address*

I am writing to you to advise you that a further complaint has been made about you in regard to:

**Unsatisfactory levels of noise**

The incident took place on *date* at approximately *time*.

I refer you to my previous correspondence regarding noise levels and must warn you that I intend to report the matter to the local police..

I am also liaising with the local council authority which I believe are monitoring incidents of unacceptable noise levels.

Be advised that any further complaints made against you will result in action being taken to reclaim possession of the property.

Enclosed is a Notice requiring Possession under *Section 21 of the Housing Act 1988.*

 Contact me urgently if you wish to discuss this matter.

Yours sincerely

Landlord: *your name*

Address for Service: *your address*

Your address must be in England or Wales